Dunstable Public Library Board of Trustees
Meeting Minutes
March 18, 2026
7:00pm

Location: Virtual Meeting

Attendees:
- Amy Watson (Trustee & Chair)
- Jayne Barnes (Trustee)
- Maureen Strauss (Director)

Absent: Robyn DeAngelis (Trustee)

Minutes

1. Call to Order
    a. The meeting was called to order at approximately 7:08 PM.
2. Approval of Minutes (February 25, 2026)
    a. Minor correction requested: change “Mass Save” to “Energy Source” under HVAC section.
    b. Vote: Minutes approved as amended.
3. HVAC and Weatherization Projects
    a. Weatherization Project:
        i. Grant of approximately $55,000 received.
        ii. Project in planning stages; no firm deadline.
    b. HVAC Project:
        i. Proposal approximately $230,000.
        ii. Existing funding includes prior Town Meeting funds (~$58,000) and state earmark (~$50,000, deadline June 30, 2026).
        iii. Additional funding strategies discussed, will consult with Town Manager
4. Budget
    a. Proposed reduction: $6,537 (salary and expenses).
    b. Adjusted budget: ~$210,629 meets the Municipal Appropriate Requirement and does not put state certification at risk
5. Building Maintenance

a. Year-to-date expenses approximately $14,500, primarily for repairs to HVAC system.

b. If the HVAC system were replaced, these unexpected expenditures would decrease significantly.

6. Library Updates and Staff

    a. Board discussed upcoming Programs & Donations:

    b. Collection Management: weeding project ongoing; thousands of books donated to More Than Words.

7. Additional topics:

    a. Digitization: Project on hold pending HVAC priorities.

    b. MBLC legislative updates discussed; trustees encouraged to review materials. https://www.mblclegislativeagenda.com/

8. Adjournment

    a. Meeting adjourned 7:46pm

    b. Next meeting scheduled for April 15 at 7pm.